

# Purchasing

➔ Optimize your entire purchasing function from start to finish with Infor FMS SmartStream Purchasing for world-class results.



## Do business better.

Fast-paced businesses often need to purchase supplies and materials quickly and efficiently to serve customers effectively. But a rigid, cumbersome purchasing process simultaneously slows productivity and adds risk by creating the likelihood that many purchasers will skirt procedures to save time. A thoughtfully designed solution for managing your requisition process will help your purchasing department operate like a well-oiled machine.

## Leverage experience.

The global team of experts at Infor™ knows what it takes to design, build, and implement financial and operational solutions for organizations of every size and in every industry. With customers on every continent and decades of experience, our solutions streamline the delivery of many of the services and products that you use every day. Let our team bring you a purchasing solution that fits your organization exactly for top performance today.

## Get business specific.

Infor FMS SmartStream Purchasing helps you to drive continuous improvement by eliminating low value processes using timesaving features such as imaging technology, EDI, fax, and rules-based workflow. Key features include:

- **Process automation**—You don't have to create procedures to accommodate a rigid information system. SmartStream Purchasing helps you increase productivity by automating all processes, including repetitive high-volume purchases,

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requisition and purchase order approval, and interdepartmental workflow.

- **Site-level purchasing**—Negotiate commitments at the corporate level and execute them at the business unit or divisional level. SmartStream Purchasing lets you define multiple sites to represent divisions or business units.
- **Supplier performance ratings**—Monitor purchases, delivery, and payment histories, then use SmartStream Purchasing to generate statistics that can serve as your own vendor performance rating system.
- **Workflow**—SmartStream Purchasing eliminates the time-consuming paperwork and phone calls required to set up new vendors by coordinating control of your vendor file and automatically notifying your accounts payable department each time you need to set up payment information.
- **Catalogs**—Online supplier catalogs reduce requesters' dependence on the purchasing department. A simple point-and-click system will populate requisitions or purchase orders from catalogs generated by SmartStream Purchasing.
- **Repetitive requests**—Allow users to submit requests for goods and services, route them for approval and have orders automatically created and electronically sent to preferred suppliers.
- **One time requests**—When requesters need pricing and specifications prior to approval, they can submit a pricing request requisition, which SmartStream Purchasing automatically routes between the requester and the purchasing department for price information and additional specifications.
- **Preferred supplier contracts**—SmartStream Purchasing allows automatic creation of releases for blanket order items. When you approve a blanket purchase requisition, a scheduled process periodically picks up requisitions and creates releases for items on blanket orders.
- **Electronic communications**—SmartStream Purchasing eliminates the need for manual communication with suppliers by allowing you to send purchase orders by fax or EDI.

## See results now.

Infor FMS SmartStream Purchasing helps your purchasing department play a more strategic role in leveraging volume and reducing your supplier base for your full range of purchases. Your purchasing department no longer needs to execute every transaction—internal requesters can obtain better service with automated order processing for everyday, low-cost items. You can free your purchasing department to focus on using its expertise to obtain the best prices and achieve top performance.

## About Infor.

Infor acquires and develops functionally rich software backed by thousands of domain experts and then makes it better through continuous innovation, faster implementation options, global enablement, and flexible buying options. In a few short years, Infor has become one of the largest providers of business software in the world. For additional information, visit [www.infor.com](http://www.infor.com).

**Infor Corporate Headquarters**  
13560 Morris Road  
Suite 4100  
Alpharetta, Georgia 30004  
USA  
Direct: +1 (800) 260 2640

Contact your local Infor office regarding availability of products in your region.

The Infor logo consists of the word "INFOR" in a bold, sans-serif font. The letters "I", "N", "F", and "O" are black, while the letters "R" and "O" are red. A small trademark symbol (TM) is located to the upper right of the final "O".