

# Infor FMS SmartStream Web Invoice Approval

➔ Business hours are no longer nine to five; enterprises now operate around the clock and around the world. Your accounting system should do no less.

## Do business better.

Your accounting system can't exclude the contributions of non-accounting specialists. Most spending requires a manager's approval and most of the information you need about ordering, receiving, and delivery comes from a wide range of other personnel. It's time to streamline your workflow with a flexible, web-deployed solution that allows you to push beyond the restrictions of working within specified business hours, accelerates your workflow procedures, and enhances your internal relationships. Web-enabled systems expand your choices geographically, professionally, and technically while cutting your support costs dramatically.

## Leverage experience.

Infor™ offers best-in-class enterprise applications to thousands of the world's leading enterprises. By offering the most effective solutions available and implementing those solutions through a team of top-rated specialists in every major business sector, Infor can help your organization become more efficient, effective and profitable.

Infor FMS SmartStream Web Invoice Approval is a web-deployed tool that lets "non-accounting" specialists interface with the Accounts Payable department. An extension of the Infor FMS SmartStream Accounts Payable application, it streamlines the invoice approval workflow.



## Get business specific.

Infor FMS SmartStream Web Invoice Approval is a web-enabled extension of your SmartStream Accounts Payable (AP) module, allowing for the efficient processing of invoices online, anywhere, anytime. Accessed through a standard browser, Web Invoice Approval reduces total cost of ownership by extending the features of your SmartStream Accounts Payable application, without having to license or maintain “non-accounting” personnel on a full installation of the product.

With Web Invoice Approval your managers will gain the ability to approve invoices with minimum training, along with many related tasks, such as:

- Viewing detailed invoice histories
  - Entering approval or reject status and comments
  - Prioritizing the invoice
  - Triggering the workflow to the next person in the approvals chain
  - Checking funds at the approval level (provided Infor FMS SmartStream Funds Control is also installed)
  - Receiving email notification of an invoice approval request
  - Maintaining invoice comments and invoice line accounting distributions
  - Attaching supporting documents to an invoice
- Web Invoice Approval communicates in real time with the SmartStream Accounts Payable application, delivering up-to-the-second information. The solution is easy to install and includes full administration and configuration features for maximum security and access control.

Web Invoice Approval allows for the rapid processing of invoices online, anywhere, anytime, via the Internet. In addition, AP administrators can:

- Sort “to do” messages displayed on the page by simply clicking on one of the column heads (e.g., Vendor ID or Priority).
- Indicate at which priority—low, medium, or high—approval messages are sent to the next person in the approval process.
- Display all workflow “to do” history messages.

## See results now.

Infor FMS SmartStream Web Invoice Approval is part of a comprehensive, end-to-end web-enabled solution that gives you broader access to the workflow, funds control, and security systems you already have in place. Whether your organization installs one SmartStream application or the entire suite, the program helps you to eliminate off-contract, maverick spending, bring order entry to the primary requester, and saves valuable time for your procurement specialists. Even more, it helps managers control spending with more detailed information and flexibility.

## About Infor.

Infor acquires and develops functionally rich software backed by thousands of domain experts and then makes it better through continuous innovation, faster implementation options, global enablement, and flexible buying options. In a few short years, Infor has become one of the largest providers of business software in the world. For additional information, visit [www.infor.com](http://www.infor.com).

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Contact your local Infor office regarding availability of products in your region.

The Infor logo consists of the word "INFOR" in a bold, sans-serif font. The letters "I", "N", "F", and "O" are black, while the letters "R" and "A" are red. A small trademark symbol (TM) is located to the upper right of the letter "R".